



Lode Parish Council

Lode Parish Clerk, 41 Stow Road, Stow cum Quy, Cambs, CB25 9AD

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www.lode.org.uk

Chairman: Cllr Rob Small **Vice Chair:** Cllr Lucy Wells **Clerk:** S.Chambers-Turner

MINUTES OF LODE PARISH COUNCIL MEETING 10

Held at Fassage Hall, Lode on 8th July 2024.

Present: Councillor Lucy Wells (Chair); Councillor Rima Page; Councillor Tessa Shrubbs.

In attendance:

1 Member of the Public

Clerk: Mrs S Chambers-Turner

Meeting Opened at 7.30pm

141. CHAIRMANS WELCOME

Councillor Lucy Wells opened the meeting.

142. APOLOGIES FOR ABSENCE

Councillor Rob Small; Councillor Fran Platten. District Councillor Trapp, County Councillor Sharp

143. MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

None

144. TO APPROVE MINUTES OF THE LAST MEETING

It was proposed by Councillor Page, seconded by Councillor Shrubbs and resolved that the minutes from meeting 9 held on 10th June 2024 be approved and signed as a true record.

145. OPEN FORUM FOR PUBLIC PARTICIPATION

None

146. MATTERS ARISING/CLERK & COUNCILLORS REPORTS

- The new bench for the Cemetery has been received.
- Arrangements have been made to conduct a defibrillator training event. More details will be posted when available.
- The domain for the website that was previously used by the Parish Council is due to be in August 2024. The Parish Council will renew the domain name but consideration needs to be given about what the site can be used for. A meeting will be arranged to discuss the requirements of the community groups for the site.
- Correspondence had been received about the traffic and inconsiderate parking in village when there are events on. It was agreed that Councillor Shrubbs would reply to the concerns. Fassage Hall will include in their terms and conditions about where to park and remind users to be considerate whilst in the area.
- The Local Highways Improvement scheme results have been delayed until September 2024.
- Communication was received from a local stonemason about a memorial in the Cemetery. It was agreed that the regulations are in place and any memorials should fall within its parameters.
- A meeting will be held of the Fassage Hall Trustees on 15th August 2024.

147. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

- a. The Clerk had carried out the bank reconciliation and produced the report to the council. It was agreed that in future a more detailed reconciliation would be provided. It was therefore agreed that the bank reconciliation would not be approved and should be presented back at the next meeting.
- b. It was noted that the following payments have been received:
None
- c. It was proposed by Councillor Page, seconded by Councillor Shrubbs and resolved that July accounts be settled. **Action:** *Clerk to set up payments for authorisation*
- d. It was proposed by Councillor Shrubbs, seconded by Councillor Page and resolved that powers should be delegated to the Clerk to carry out the functions of the Parish Council in the absence of the August meeting with the approval of the Chairmanship.

Method	Payee	Item	Net	VAT	Total
BACS	Swaffham IDB	Water Rates	£46.00	£0.00	£46.00
DD	Freethought	Cyber Security	£8.00	£1.60	£9.60
BACS	Amazon	Supplies for APM	£7.49	£1.50	£8.99
BACS	Amazon	Supplies for APM	£11.40	£2.28	£13.68
BACS	W Jaggard	Cemetery Maintenance	£202.05	£0.00	£202.05

148. PLANNING MATTERS

Planning Applications

24/00574/FUL Land West of Montrose Farm, 2 Millards Lane, Lode. Erection of 2 No private dwellings, new access/dropped kerb, car parking and associated works. The Parish Council was concerned that 2 dwellings would be overdevelopment of the site. Should it be minded to be approved, consideration should be given to the hard landscaping as the area is prone to flooding. Additionally, access should be via Millards Lane due to the proximity of the access on Lode Road to a junction and blind bend. Considerations should also be given for promotion of wildlife including bird/bat boxes where possible.

24/00617/FUL Eagle House, 9 High Street Lode, Cambs. Replacement of 7 single glazed windows at sides and rear of house with double glazed windows.

The Parish Council have no comments.

Action: *Clerk to record comments on planning portal.*

Planning Approvals

24/00501/LBC National Trust Anglesey Abbey, Quay Road, Lode. Introduction of new metal handrails to the Tapestry Hall Staircase.

Action: *Clerk to record comments to Planning Authority.*

149. COUNTY AND DISTRICT COUNCILLORS' REPORTS

Councillor Trapp provided a written report before the meeting that included discussion of:

- Operational Services
- Finance & Assets Committee Issues

Councillor Sharp provided a written report before the meeting that included discussion of:

- Highway
- Buses

- Education Transport

150. COUNCIL ADMINISTRATION

- a. There were no interested parties wishing to be considered for co-option at this meeting.
- b. The Clerk had obtained quotations for burial, accounting and allotment software for the council. It had been previously reviewed as to the supplier. Edge IT were selected as the preferred supplier due to cost and suitability of the products offered. A quotation was received based on a 5 year contract with the supplier. It was discussed that an enquiries should be made into a reduce number of years contract. It was proposed by Councillor Shrubbs, seconded by Councillor Page and resolved that subject to a suitable one year quote being received the that the quotation would be accepted. **Action:** *Clerk to ask Edge IT to quote on a 1 year basis.*

151. ENVIRONMENTAL AND OPEN SPACE MATTERS

None

152. COMMUNITY MATTERS

None

153. COMMUNICATIONS

Councillor Page will write the Lodestar update on behalf of the Parish Council.

154. ITEMS FOR NEXT AGENDA

Any business and payments, to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

155. DATE OF NEXT MEETING

Full Council Meeting, 9th September 2024, 7.30pm, Fassage Hall, Lode.

The meeting closed at 8.40pm

Signed: _____
Chairman

Dated: _____

Minute Point	Action	By Whom
132c	Submit payments for authorisation	The Clerk
133	Make planning comments	The Clerk
134	Circulate District Councillors report	The Clerk
135a	Set up new email account	The Clerk
135b	Prepare policies after received logo design	The Clerk
136a	Accept quotation for gym equipment repairs	Councillor Platten
136b	Prepare allotment rules and circulate	Councillor Small
137a	Accept noticeboard installation quotation	The Clerk