



Lode Parish Council

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Chairman: Cllr Rob Small **Vice Chair:** Cllr Lucy Wells **Clerk:** S.Chambers-Turner

MINUTES OF LODE PARISH COUNCIL MEETING 9

Held at Fassage Hall, Lode on 10th June 2024.

Present: Councillor Rob Small, Councillor Fran Platten; Councillor Lucy Wells; Councillor Rima Page.

In attendance:

1 Member of the Public

Clerk: Mrs S Chambers-Turner

Meeting Opened at 7.30pm

126. CHAIRMANS WELCOME

Councillor Rob Small opened the meeting.

127. APOLOGIES FOR ABSENCE

Councillor Christina Ferdinando

128. MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA & REQUESTS FOR DISPENSATION

None

129. TO APPROVE MINUTES OF THE LAST MEETING

It was proposed by Councillor Small, seconded by Councillor Platten and resolved that the minutes from meeting 8 held on 8th May 2024 be approved and signed as a true record.

130. OPEN FORUM FOR PUBLIC PARTICIPATION

None

131. MATTERS ARISING/CLERK & COUNCILLORS REPORTS

- It was noted that the budget requires reviewing.
- It was discussed that a review is required for the Cemetery.

132. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS

a. The bank reconciliations will be carried out by the Clerk and circulated to all Councillors before the next meeting.

b. It was noted that the following payments have been received:

None

c. It was proposed by Councillor Platten, seconded by Councillor Page and resolved that June accounts be settled. **Action:** Clerk to set up payments for authorisation.

Payments for Tonight's meeting:					
BACS	Mrs S Chambers-Turner	Clerks Salary			confidential
BACS	JS Bookkeeping	Payroll	£30.00	£0.00	£30.00
BACS	New Print Ltd	Fete Leaflet	£121.20	£0.00	£121.20
BACS	Meads	Cemetery Track Road Repairs	£3,640.00	£728.00	£4,368.00
DD	Freethought	GDPR	£8.00	£1.60	£9.60

BACS	Burwell Print	Parish Council Inserts	£108.00	£0.00	£108.00
BACS	W Jaggard	Cemetery Maintenance	£191.95	£0.00	£191.95

133. PLANNING MATTERS

Planning Applications

24/00500/FUL Norman House, 41 High Street. Remove existing conservatory and replace with two storey rear extension. The Parish Council wish for consideration to be given to nesting boxes and for the soffits to be unsealed.

14/00450/ARN Frolic Farm Lode Fen. Covert two barns into to five dwellings. The Parish Council wish to have it confirmed that this development is permitted under section Q, if not then they wish for it to be noted that they do not support the application. If the planning officer is minded to approve the Parish Council wish to for the application to be considered by Planning Committee.

24/00501/LBC National Trust Anglesey Abbey, Quay Road. Introduction of new metal handrails to the Tapestry Hall staircase. The Parish Council have no comments on this application.

Planning Decisions

24/00411/TRE Raleighs Holt, 29 High Street. H1 Conifer hedge – remove approximately 15m of dying conifer hedge and replace with native species (Beech and Hornbeam) for greater biodiversity. Permitted

24/00367/LBC Anglesey Abbey Quay Road. Proposed modifications to gateway to Rose Garden. Permitted

24/00314/FUL Fen Meadow Glamping site, Lode Fen. Change of use of existing agricultural barns to provide new managers accommodation and new disabled accommodation for Fen Meadows. Refused.

Action: Clerk to record comments to Planning Authority.

134. COUNTY AND DISTRICT COUNCILLORS' REPORTS

County Councillor Sharp was not in attendance due to other commitments.

District Councillor Trapp provided a verbal report as the written report was not available before the meeting, which included:

- East Cambridgeshire District Council are carrying out an audit on the accessibility of playgrounds which will also be extended to those provided by Parish Councils. More details will be available in due course.
- Clerk to circulate the report to all Councillors.

135. COUNCIL ADMINISTRATION

a. It was proposed by Councillor Wells, seconded by Councillor Page and resolved that Tessa Shrubbs be co-opted to the Council. Councillor Shrubbs duly signed the Acceptance of Office before the Proper Officer. **Action:** Clerk to set up an additional email account for Councillor Shrubbs.

b. It was discussed that Lode Parish Council require several policy documents to be implemented over the coming months. It was agreed that the Clerk would adapt the model documents and circulate to all Councillors for consideration at the July meeting. **Action:** Clerk to prepare documentation for circulation.

c. The Annual Parish Meeting was held on 8th June 2024 and 12 members of the public were also present. The main focus of the meeting was on open spaces, and how these can be improved for the benefit of the community. The discussions included play provision, gym area and other outdoor spaces. Those present also raised concern over

pavements, roads and line marking. More details are available on the draft minutes of the Annual Parish Meeting.

136. ENVIRONMENTAL AND OPEN SPACE MATTERS

- a. A quotation for £640 exc VAT was received for the repairs to the outside gym equipment from the supplier. **It was proposed by Councillor Wells, seconded by Councillor Platten and resolved that the quotation should be accepted. Action: Councillor Platten to contact the supplier to arrange works to be carried out.**
- b. It was agreed that the allotment rules require updating and recirculating to all tenants. **Action: Councillor Small to write the new regulations and circulate to all Councillors for approval at the next meeting.**
- c. The Parish Council discussed the need for a working group of allotment holders to aid communication between tenants and the Parish Council. It was agreed that a tentative letter would be sent to all tenants informing them that a group is being created where ideas can be channelled effectively to the Parish Council.
- d. A donation has been received to aid the upkeep of the cemetery for which the Parish Council wish to express their thanks.
- e. At the Annual Parish Meeting several ideas have been formulated for improving and maintaining the open spaces. It was agreed that the budget for 24/25 will need to be revisited to make provision for any projects that may be undertaken in the current financial year.

137. COMMUNITY MATTERS

- a. After discussion it has been decided that the location of the Parish Council noticeboard should be changed. After review, it was agreed that the new noticeboard should be located near the bus stop opposite the Church. Permission has been sought from Highways as the landowner and an agreement has been reached. A quotation has been sought from the supplier for installation. **It was proposed by Councillor Small, seconded by Councillor Platten and resolved that the quotation from Church Noticeboards should be accepted. Action: Clerk to make the arrangements for installation.**
- b. An update was provided on Fassage Hall, it was agreed that a monthly update would include occupancy rates and monthly expenditure. Furthermore, a quarterly meeting will be held of the Trustees to address more detailed aspects of the management of Fassage Hall.

138. COMMUNICATIONS

Councillor Page will write the Lodestar update on behalf of the Parish Council.

139. ITEMS FOR NEXT AGENDA

Any business and payments, to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

140. DATE OF NEXT MEETING

Full Council Meeting, 8th July 2024, 7.30pm, Fassage Hall, Lode.

The meeting closed at 9.40pm

Signed: _____
Chairman

Dated: _____

Minute Point	Action	By Whom
132c	Submit payments for authorisation	The Clerk
133	Make planning comments	The Clerk
134	Circulate District Councillors report	The Clerk
135a	Set up new email account	The Clerk
135b	Prepare policies after received logo design	The Clerk
136a	Accept quotation for gym equipment repairs	Councillor Platten
136b	Prepare allotment rules and circulate	Councillor Small
137a	Accept noticeboard installation quotation	The Clerk